

RECORD OF WORK SEEKING ACTIVITIES

NAME	SOCIAL SECURITY NUMBER	BENEFIT YEAR ENDS
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Section 41-35-110 of the South Carolina Employment Security Law, and the South Carolina Employment Security Commission Policy, require that **you make an active search for full-time employment to be eligible for unemployment insurance benefits**. The information that must be completed on the IB-303 Form, Record of Work Seeking Activities for each contact is:

- 1) The name of the employer;
- 2) The type of work sought;
- 3) The type of contact (telephone, resume, in-person, etc.); and
- 4) The results of the contact.

Approximately 2-6 weeks into your claim series, you will receive an Eligibility Review Questionnaire which must be completed and returned with this Record of Work Seeking Activities to the address printed on back of this form. Failure to provide this information could result in a denial of benefits. If you stop filing, return this form immediately.

[illegible]

